University Committee on Curriculum
Thursday, 1:30 p.m.
September 3, 2015
155 Administration Building

Materials Distributed Before the Meeting:

1. Memorandum to Chairpersons and Directors, Departments and Schools; Deans, Associate Deans, and Assistant Deans from Dr. John Gaboury re Schedule of Meetings of the University Committee on Curriculum (UCC) and Its Subcommittees for the 2015-16 Academic Year dated August 13, 2015

Items of Business:

1. Introductions.


3. Comments from the Associate Provost for Academic Services.
   a. Office of the Registrar Introductions
      (1) Nicole Rovig, University Registrar
      (2) Joy Speas, University Curriculum Administrator

4. Comments from the Chairperson of the UCC.
   a. Use of D2L website/Preparation for meetings
   b. Convening special meetings
   c. Bylaws for Academic Governance, Section 4.5
   d. Guidelines for Quorum

5. Role and Responsibilities of the University Committee on Curriculum.
   a. Role and Responsibility of the UCC – Dr. Gaboury
   b. UCC – Things to Consider – Joy Speas
   c. Academic Program Submission Cycle – Dr. Gaboury

6. Other Business.
   a. Curriculum Overview Presentation (if desired by new members)
      [New members should review prior to meeting and bring questions]

Resources Available on the Web:

1. University Curriculum and Catalog (UCC) Home Page
2. Academic Programs Updated Version of the University catalog
3. Course Descriptions Catalog
4. Roster of the UNIVERSITY COMMITTEE ON CURRICULUM 2015-16
5. September 15, 2015, Report of the UCC to the Faculty Senate
6. COURSES: Course Request System
7. Academic Programs: Program Request System
8. Routing of Course Requests to Subcommittees of the University Committee on Curriculum (UCC) Revised August 2015