Michigan State University
Office of the Registrar
Enrollment Certification Request

Last Name:_____ First Name:_____ Middle Initial:_____

VA File Number:_____ MSU PID:_____

Address:_____

City:_____ State:_____ ZIP Code:_____

Telephone Number:_____ MSU Email:_____@msu.edu

Degree Program:_____ Currently Active Duty Military? Yes No

Have you applied for education benefits with the VA? Yes No

Have you used your benefits at another institution? Yes No

Please select the benefit being utilized:

_____Chapter 1606 Montgomery GI Bill – Selected Reserves

_____Chapter 1607 Reserve Educational Assistance Program (REAP)

_____Chapter 30 Montgomery GI Bill – Active Duty

_____Chapter 31 Vocational Rehabilitation Name of VA Counselor_____

_____Chapter 33 Post-9/11 GI Bill _____Service Member _____Dependent _____% of Benefit

_____Chapter 35 Survivors' & Dependents' Assistance – Service Member Name_____

VA File Number _____

List any additional aid that is tuition specific below. (Examples – Federal Tuition Assistance, Graduate Assistantship, Fellowship, MSU Faculty/Staff course fee courtesy).

_____

- It is my responsibility to ensure that I have enrolled in the proper courses in accordance with my degree program.
- Enrollment in an unauthorized repeat course(s) **will not be certified with the VA**.
- It is my responsibly to promptly notify the Veteran Certification Office of any registration changes. Any reduction or termination of my enrollment **may create a debt with the VA**.
- I understand that MSU certifies enrollment based on course dates.
- I understand that any unofficial withdrawal prior to the end of the term resulting in a 0.0 grade will be reported to the VA with the last date of attendance.
- I understand that **I must report any federal tuition assistance or other aid to the Veteran Certification Office**.

My signature below confirms that I agree to abide to the guidelines printed above, and have been provided with MSU's VA Enrollment Guidelines.

_____ _____

Signature Date

Submit completed form to the Veteran Certification Office, Hannah Administration Building, 426 Auditorium Road, Room 150, East Lansing MI 48824, fax (517) 432-3347, telephone (517) 355-5032