AGREEMENT FOR 2-WAY STUDENT EXCHANGE
BETWEEN

MICHIGAN STATE UNIVERSITY
Department of Kinesiology
East Lansing, Michigan, U.S.A.

AND

Hampton University
Department of Health, Physical Education, and Recreation
Hampton, VA U.S.A.

Michigan State University (MSU), through its College of Education, and Department of Kinesiology, and Hampton University (HU), through its School of Liberal Arts and Education and Department of Health, Physical Education, and Recreation, agree to implement a Student Exchange Agreement in accordance with the principles and guidelines set forth below. The purpose of this agreement is to enhance the educational experiences and the cultural understanding of students and faculty from both institutions.

Student Exchange

It is agreed that:

1. The purpose of each student exchange will be to enable students to take classes but not to study for a degree at the host institution. Courses passed at the host institution will normally be accepted for credit towards the degree at the candidate's home institution in which s/he is enrolled. It will be the responsibility of each participant in the student exchange program to obtain official approval from his/her own institution for courses taken at the host institution.

2. Within the framework of this exchange, "home university" will mean the institution in which a student is formally enrolled as a degree candidate, and "host university" will mean the institution that has agreed to receive students from the home institution for a period of study on a non-degree basis.

3. Academic year in the context of MSU means the academic year commencing in August/September and ending in May of the following year and in the context of HU (partner institution). MSU has two primary semesters from August/September through December and January through May, with an additional summer semester. HU has two terms/semesters from August through December (1st term/semester) and from January through May (second term/semester).
4. Participants in the program initially will be drawn from the Kinesiology Department at MSU, and the Department of Health, Physical Education, and Recreation at HU, at the discretion of the two institutions. By addendum, the exchange can be extended to include other colleges and departments, as long as the principle of a balanced exchange is maintained.

5. Student participants will be screened for eligibility for admission by the home institution. Each university shall respect the admission requirements and enrollment constraints of the host institution. Participants will be subject to the standard rules, regulations, and enrollment constraints of the host university in the selection of courses. The host institution shall have final authority on admission decisions. The obligations of the two institutions under this agreement are limited to exchange students only and do not extend to spouses and dependents.

6. MSU and HU will require participating students to register at their home institution and pay all academic fees and tuition to their home institution. Participants will be exempted from paying such fees and tuition at the host institution.

7. Beginning in Fall 2006, and continuing for each year during the term of this Agreement, MSU will exchange with HU a group of students on a one-for-one basis with students enrolled full time as the measure of exchange according to the following equivalency: one semester student at HU = one semester student at MSU. A maximum number of 3 students each way, per academic year, will initially be exchanged. The maximum number of students for exchange each year may be amended by mutual agreement. Every effort will be made to maintain an evenly balanced exchange from year to year between MSU and HU. It is recognized, however, that circumstances may occasionally preclude an even exchange of students in a particular year; imbalances may, therefore, be carried forward from one year to the next with the provision that enrollment adjustments will be made in the following year to restore balance. Both institutions agree that over a 5-year period balance will be achieved in the exchange of full-time students.

8. Neither MSU nor HU will be responsible for the costs of room, board, travel, or other personal expenses (including books). The parties acknowledge that they will require the participants to pay these costs.

9. Each university will assist arriving students to secure suitable housing for the period of time that they will be on campus.

10. Participants in the exchange will be personally responsible for purchasing the host institution’s required health/medical insurance for the time period of their exchange experience. The host institution will assist incoming participants in identifying available health insurance options designed for students and scholars if necessary.

11. Participants in the exchange will be enrolled as non-degree students at the host university.
12. The departments/divisions involved in the exchange at the home university will provide academic counseling to ensure that the academic courses taken at the host institution are acceptable to the home institution. The host institution will provide course descriptions and syllabi to aid in course equivalency evaluation.

13. Participants in the exchange will be governed by the same regulations and performance standards that pertain to other students at the host university.

14. Academic achievement reports will be sent to the student's home university at the conclusion of each semester, not later than 6 weeks after the last day of final examinations. In most cases, this will be university transcripts, used at the discretion of the home institution. Participants may be asked to pay a fee to the host university for this service.

15. No monetary consideration will be exchanged between the two institutions, nor will there be any indemnities, reimbursements for expenses, or sharing of fees or profits arising from the exchange.

16. If the exchange student voluntarily withdraws or is dismissed for disciplinary reasons before the end of the course, it will be considered as a completed exchange from the Institution concerned. In addition, the host institution reserves the right to require the withdrawal of any student whose academic standing or conduct warrants such action. The host institution will consult with the home institution before finalizing such action. The parties agree that there will be no replacement for students who do not complete an exchange.

17. The relationship of HU and MSU under this agreement shall be that of independent contractors, and a party shall not be deemed, nor hold itself out as being, a partner or agent of the other party. Neither MSU nor HU shall be liable for acts of the other, nor shall they be liable for the acts of students participating in the exchange.

Review, Contacts and Signatories

18. Both institutions subscribe to a policy of equal opportunity and will not discriminate on the basis of race, color, gender, age, marital status, ethnicity, religion, national origin, sexual orientation, or handicap.

19. This agreement shall be effective for five years (i.e., from the 2006/07 academic year through the 2010/2011 academic year). It shall be subject to revision, modification or renewal by mutual written agreement. Either party may terminate the agreement by written notice submitted at least 90 days in advance of the next academic semester. Termination would not affect students already engaged in the exchange.

20. This agreement shall be governed by the laws of the State of Michigan.
21. Primary contacts for this agreement are:
For MSU:
Name: Deborah L. Feltz
Phone: (517) 355-4732
Fax: (517) 353-2944
E-mail: dfeltz@msu.edu

Signing for Michigan State University:
Carole Ames, Dean
Date: 7/18/06
College of Education
Deborah Feltz, Chair
Date: 7/12/06
Kinesiology

For Hampton University:
Name: Marilyn J. Wells, PhD, MPH
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Signing for Hampton University:
Joyce M. Jarrett, Provost
Date: 7/26/06
Office of the Provost
Doretha J. Spells
Date: 8/26/06
Vice President for Business Affairs & Treasurer
Mamie E. Locke, Dean
Date: 7/20/06
Liberal Arts & Education
Fred L. Pinston
Date: 10/30/06
Vice President for Finance & Operations
Marilyn J. Wells, Chair
Date: 7/20/06
Health, Physical Education, & Recreation