COLLABORATIVE AGREEMENT TO OFFER THE
GRADUATE CERTIFICATE PROGRAM IN
CLINICAL RESEARCH TRIALS MANAGEMENT
at
Grand Valley State University
Allendale, Michigan, U.S.A.
AND
Michigan State University
East Lansing, Michigan, U.S.A.

Grand Valley State University (GVSU) and Michigan State University (MSU) agree to offer the Graduate Certificate Program in Clinical Research Trials Management (CRTM) at their respective institutions as a collaboration developed in response to the increased need and demand for a qualified, educated workforce that can provide a range of supportive roles and services in the fields of clinical research and translational medicine (TM).

The purpose of the CRTM graduate certificate program is threefold: (1) to establish and develop a twelve-credit online clinical trial research certificate administered by both institutions and taught by GVSU and MSU faculty, (2) provide a certificate that may, in specified situations, allow participants to apply some of the coursework to a master’s degree program at either institution, and (3) to build a clinical research workforce capacity to meet growing local, state, national, and, potentially, international current and future employment market demands.

It is agreed by both institutions that:

1. This 12-credit graduate certificate program is jointly designed by the two institutions and each is responsible for half of its content (six credits).

2. The certificate awarded to students will carry the name of the Home institution and the following statement, “Completion of the Graduate Certificate Program in Clinical Research Trials Management. Collaborative Program of Grand Valley State University and Michigan State University.”

3. The student’s transcript will indicate that this graduate certificate is awarded by the Home institution. It will read: Graduate Certificate Program in Clinical Research Trials Management. Collaborative Program of Grand Valley State University and Michigan State University.

4. All communication regarding the Graduate Certificate Program in Clinical Research Trials Management will be identified as a Collaborative Program of Grand Valley State University and Michigan State University in recruitment, promotional materials, and any press releases.
5. The “Home institution” is the institution in which an individual is admitted as a degree-seeking student (i.e. pursuing the Graduate Certificate Program in Clinical Research Trials Management). The “Host institution” is the institution that has agreed to receive students from the Home institution for a period of study on a non-degree seeking basis.

6. Courses passed at the Host institution will be accepted for credit towards the certificate at the student’s Home institution.

7. Students will be deemed admissible in accordance with the policies and procedures of the Home institution. The Home institution shall respect the admission requirements of the Host institution. Participants will be subject to the standard rules, student conduct, and academic regulations of the institution at which they are enrolled in any semester, i.e., the Home institution and/or the Host institution.

8. Students will register and pay any and all applicable academic fees and tuition of the institution that is offering the course.

9. If a student applies for financial aid, the Home institution will administer.

10. Upon completion of the courses, the student is responsible for arranging to have an official transcript sent from the Host institution to the Home institution.

11. Each party shall bear its own costs in developing and administering the CRTM graduate certificate program.

12. This agreement may be terminated by written notice by either party with a minimum of 180 days written notice. Students and activities in progress at the time of the termination of this agreement shall be permitted to conclude as planned unless otherwise agreed.

Grand Valley State University
Gayle R. Davis
Provost and Vice President of Academic Affairs
Date 4.4.11

Michigan State University
Kim A. Wilcox
Provost and Vice President of Academic Affairs
Date 3/23/11