MINUTES

Materials Distributed Before the Meeting:

1. Report of Subcommittee A:
   a. Agenda dated October 9, 2014.

2. Report of Subcommittee B:

3. Report of Subcommittee C:

Items of Business:

   
   The minutes of 9/25/14 were approved.

   
   Gerald Urquhart presented the Subcommittee A report of October 9, 2014 noting all requests were approved as submitted or changed. The report was approved as submitted.

   
   Matt Zierler presented the Subcommittee B report of October 16, 2014 noting all requests were approved as submitted or changed. He noted a clarification of restrictions on two ESP courses. The report was approved as submitted and changed.

   
   Brad Rakerd presented the Subcommittee C report of October 2, 2014 noting all requests were approved as submitted or changed. The report was approved as submitted.

   
   Associate Provost Gaboury updated the committee on a proposal in a revised Entrepreneurship and Innovation Minor which will be forthcoming from the Eli Broad College of Business. Related to the proposal will be a proposal to the University for an E-option similar in nature to the existent H-option for courses. He also mentioned that
6. **Chairperson’s Remarks – Paganini.**

Chairperson Paganini mentioned two recent communications with Associate Provost Gaboury and Registrar Rovig: 1) the need to develop a definition for the course format ‘Recitation’ which currently is not listed in the Course Formats and Credits section of Academic Programs; and 2) Interdepartmental Courses where there is a lead course subject designated but it is not clear in the Faculty Handbook or any other documentation who is defined as the ‘instructor of record’. Finally, he shared a list of the Faculty Senate survey topics which the UCC would like to highlight specific topics for possible governance discussion. The recommended topics from the UCC will go forward to the Secretary for Academic Governance and were derived from recent discussions in each of the subcommittees and at full committee.

7. **Other Business.**

*None*