

## University Committee on Curriculum

Thursday, 1:30 p.m.

September 2, 2021

Via ZOOM

### Materials Distributed Before the Meeting:

1. Memorandum to Chairpersons and Directors, Departments and Schools; Deans, Associate Deans, and Assistant Deans from Dr. John Gaboury re Schedule of Meetings of the University Committee on Curriculum (UCC) and Its Subcommittees for the 2021-22 Academic Year dated August 9, 2021

### Items of Business:

1. Introductions.
2. Approval of Draft Minutes of April 29, 2021.
3. Comments from the Associate Provost for Academic Services, Enrollment Management, and Academic Initiatives
  - a. Introduction of Ex-Officio UCC Members
    - (1) Steve Shablin, University Registrar
    - (2) Joy Speas, University Curriculum Administrator
4. Comments from the Chairperson of the UCC.
  - a. Use of D2L website/Preparation for meetings/Meetings held via Zoom
  - b. Convening special meetings
  - c. Bylaws for Academic Governance, Section 4.5
  - d. Guidelines for Quorum
  - e. Update from Summer Academic Governance work
5. Role and Responsibilities of the University Committee on Curriculum.
  - a. Role and Responsibility of the UCC – Dr. Gaboury
  - b. UCC – Things to Consider – Joy Speas
  - c. Academic Program Submission Cycle – Dr. Gaboury
  - d. UCC Annual Report 2020-21 – Joy Speas
6. Other Business.
  - a. Curriculum Overview Presentation  
[New members should review prior to meeting and bring questions]
  - b. Technology Initiatives – Steve Shablin

### Resources Available on the Web:

1. University Curriculum and Catalog (UCC) Home Page
2. Academic Programs Updated Version of the University catalog
3. Course Descriptions Catalog
4. Roster of the UNIVERSITY COMMITTEE ON CURRICULUM 2021-22
5. September 14, 2021, Report of the UCC to the Faculty Senate
6. Curriculum Overview Presentation
7. COURSES: Course Request System
8. Academic Programs: Program Request System
9. Routing of Course Requests to Subcommittees of the University Committee on Curriculum (UCC) Revised August 2020