

MICHIGAN STATE UNIVERSITY
APPLICATION FOR GRADUATION
Office of the Registrar - Degree and Certification
Hannah Administration Building, 426 Auditorium Rd, Room 150, East Lansing, MI 48824-2603
Fax: 517-353-1935 Web: www.reg.msu.edu

Please print in ink and submit to the above address by the first week of the semester you expect to complete your degree requirements. Summer candidates should apply by the first week of Spring Semester.

PID: _____ SEMESTER YOU EXPECT TO COMPLETE REQUIREMENTS: Semester _____ Year _____

PRINT YOUR LEGAL NAME OF RECORD AT MSU AS YOU WANT IT TO APPEAR ON THE DIPLOMA AND IN THE COMMENCEMENT PROGRAM:
Acceptable changes are limited to the following: first name or initial, middle name or initial, former or maiden name, proper capitalization, accentuation (hyphens, accent marks, apostrophes) and spacing. If your legal name needs to be updated, please contact our office.

MAILING ADDRESS FOR DIPLOMA:
(Diploma will be mailed 4 to 6 weeks after your degree has been granted unless you have a hold on your record prohibiting your diploma from being released.)

Please indicate if you would like your name listed in the commencement program and notification sent to the media / newspaper, regardless of directory restrictions you may have previously indicated.

COMMENCEMENT PROGRAM

- YES I want my name to be included in the commencement program.
NO I do not want my name to be included in the commencement program.

MEDIA / NEWSPAPER NOTIFICATION

- YES I want my graduation and awards made available to the media / newspaper.
NO I do not want notification of my graduation and awards sent to the media / newspaper.

CANDIDATE FOR:

Bachelor of _____
Master of _____
Doctor of _____
MAJOR: _____
COLLEGE: _____
Educational Specialist - Check if applicable

Other pertinent information the Registrar's Office should know:
If you are completing an additional major, a specialization, a minor, etc., please list in the space below.
Note: This information will appear on your MSU transcript. It will not appear on your diploma.

Signature: _____ Date: _____

Local phone: _____ Email: _____

